



# Office of the City Clerk

## Weekly Report – for Week Ending December 15, 2017

### OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

#### Elections

Staff conducted 20 classroom presentations at Manual Arts High School in CD 9 this week where they emphasized the importance of voting and civic engagement to approximately 475 students. 187 students registered to vote.

Staff also continued outreach to faith-based organizations this week. Presentations and information booths were set up at both St. Mark United Methodist Church in CD 8, and St. James Armenian Church in CD 11. An information table was also staffed at the Holiday Market for Makers Hollywood in CD 13. In total, 330 people were in attendance and 9 registered to vote.

#### Business Improvement Districts (BIDs)

On December 13, the City Council approved the 2018 Annual Planning Reports for the Lincoln heights, Melrose, Arts District of Los Angeles, and Sunset and Vine Business Improvement Districts.

#### Council and Public Services

A successful parallel test of the electronic speaker card kiosk system was conducted during the Planning and Land Use Management committee on December 12. A full rollout is anticipated in January 2018.

#### Neighborhood Council (NC) Funding Program

To date, 19 NCs have neglected to review and approve their monthly expenditure reports since July 2017. As a result, notices will be sent in January 2018 indicating that funds will be frozen for those NCs unable to bring their reporting into compliance.

#### Records Management Archival Activity

A photo license was issued to publish two images from a 1971 City Planning Department Report on housing patterns and re-segregation in California.

##### *Archival Activity*

A visiting scholar from the University of Madrid is researching Council reports and the Police Commission minutes relative to a dissertation on the policing of vice in the early 20th century.

#### Systems

The City Clerk has successfully launched the Online Public Records Request portal. All public requested records will be tracked on this portal and available to the public with the exception of pending litigation records. Just a few days after launch, four requests were entered into the system and two were closed within a few days.

Staff visited the headquarters of Everyone Counts (E1C), the Neighborhood Council (NC) online tally vendor, to discuss possible services for upcoming NC elections. The discussion focused on the state of the current online voting process as it concerns the 48 NC's already hosted, as well as the action plan to add the 50 NCs still requiring a system build-out. The team also discussed the possibility of using an online voter registration system hosted and maintained by E1C.